**Resources to provide support for students on campus**

This is a document with resources for students which you can choose to include in your syllabus. This not required, but only to help support you in your syllabus writing.

NOTE: for some of the items there is a (**short**) and (**long**) version.

**ADA Support for students with disabilities**

Students with any permanent or temporary physical, mental, emotional, or learning disabilities are encouraged to reach out to Alex Crabtree, Disability Access Specialist, in the Office of Academic Skills to discuss any accommodation based on course requirements. Alex can be reached by email at [acrabtree2@washcoll.edu](mailto:acrabtree2@washcoll.edu). Request accommodations [here](https://washcoll-accommodate.symplicity.com/public_accommodation/).

**Counseling/Mental Health/Mantra**

College can generate academic, emotional, personal, social, and even financial concerns.  The college offers **free** confidential [counseling services](https://www.washcoll.edu/campus-community/health-and-counseling-services/counseling-center/index.php#other-services) on campus and virtually through [Mantra Online Health Services](https://app.mantrahealth.com/login) to help you. Schedule a meeting with a counselor by emailing [health\_services@washcoll.edu](mailto:health_services@washcoll.edu) or call 410-778-7261.

**Counseling/Mental Health**

College can generate academic, emotional, personal, social, and even financial concerns.  At times these concerns can make it difficult to succeed or function while at school or at home. The college offers **free** confidential counseling services on campus and virtually through Mantra to help you navigate college and personal stressors. The counseling website can provide you connection to all services offered. Mental health is important. If you would like to schedule a meeting with a counselor, you should send an email to [health\_services@washcoll.edu](mailto:health_services@washcoll.edu) or call 410-778-7261.

**Policy on Sexual Harassment & Discrimination (Title IX)**

Title IX benefits all students and is at the heart of efforts to create safe and equitable environment. Washington College maintains policies, practices, and programs that do not discriminate against anyone based on gender. We offer a variety of educational opportunities targeting these topics to the campus community. The Title IX Coordinator oversees all complaints of sexual harassment & discrimination and identifying and addressing any alleged situation and providing support and advocacy for all parties involved. . If you need additional information or have questions, please contact Gregory Krikorian at [gkrikorian2@washcoll.edu](mailto:gkrikorian2@washcoll.edu) or one of the Assistant Title IX Coordinators (info found here: <https://www.washcoll.edu/title-ix/index.php>).

**WAC-squared**

Wellness Advocacy Coaches (WACs) are caring students who strive to promote general well-being. They are available to listen to and support other students. For more details visit: <https://www.washcoll.edu/campus-community/health-and-counseling-services/counseling-center/index.php>

**Writing Center**

Located on the first floor of Goldstein, the [Writing Center](https://www.washcoll.edu/people_departments/offices/writing-center/) offers 50-minute, 1:1 tutorial sessions with trained peer writing consultants. Students are encouraged to visit the Writing Center for help with any writing assignment, in any class, at any stage of the writing process.

**Quantitative Skills Center (short)**

The Quantitative Skills Center is a peer tutoring service for all your number needs. Make a one-on-one appointment or stop by for drop-in hours. For more information, visit the QSC’s [website](https://www.washcoll.edu/people_departments/offices/quantitative-skills-center/index.php). Appointments need to be reserved two days in advance, so plan ahead!

**Quantitative Skills Center (long)**

The QSC can help you with all your number needs! The Quantitative Skills Center is a peer tutoring service provided to all members of the Washington College community. Make a one-on-one appointment or stop by for drop-in hours. For more information, visit the QSC’s [website](https://www.washcoll.edu/people_departments/offices/quantitative-skills-center/index.php). Appointments need to be reserved two days in advance, so be sure to plan ahead!

[**Miller Library**](https://www.washcoll.edu/people_departments/offices/miller-library/index.php)

Librarians are ready to assist you with your research!  Ask for help using the [Ask a Librarian](https://www.washcoll.edu/people_departments/offices/miller-library/ask-a-librarian.php) form. A librarian will reply to you within one business day.

**Advising (short)**

Advisors are a resource at any time in the semester, and not just for course selection, add/drop, or course withdrawal. Your advisor is a hub of information and resources. Questions or concerns about advising in general? Email Hilary Bateman (Assistant Dean of Advising) at [hbateman2@washcoll.edu](mailto:hbateman2@washcoll.edu).

**Advising (long)**

Advisors are a resource at any time in the semester, and not just for course selection, add/drop, or course withdrawal. Your advisor is a hub of information and resources. Whenever you are unsure of who to speak to or what to ask- your advisor is there for you! Meeting regularly with your advisor can help tune you into more of the amazing resources available to you. Questions or concerns about advising in general? Email Hilary Bateman (Assistant Dean of Advising) at [hbateman2@washcoll.edu](mailto:hbateman2@washcoll.edu).

**Office of Academic Skills Center Tutoring/Course Mentoring (short)**

The OAS offers 1:1 tutoring in world languages, science, and a variety of other courses, in addition to academic skills. Check out their crash courses, seminar schedule, and book a tutor on their website: <https://www.washcoll.edu/people_departments/offices/academic-skills/academic_services.php> .

**Office of Academic Skills Center Tutoring/Course Mentoring (long)**

The OAS offers 1:1 tutoring in world languages, science, and a variety of other courses, in addition to academic skills. You can meet with tutors to review material or fine tune your approach to learning, time management or study strategies. Course mentors are embedded in CHE 120, 140, 220, 240, BIO 111, 112, and PSY 111, 112. Course Mentors attend class with you and lead weekly review sessions on the material and discipline specific study skills. The OAS also offers a range of Success Seminars throughout the semester on topics like test preparation, time management, how to talk to professors, note taking, and much more. Check out their crash courses, seminar schedule, and book a tutor on their website: <https://www.washcoll.edu/people_departments/offices/academic-skills/academic_services.php> .

**Bias Reporting**

If you have concerns related to racism, bigotry, sexism, heterosexism, classism, transphobia and ableism that you have observed in our classrooms or around the college please speak up. You can report to your advisor, the department head, through the CARE system, or contact Tricia Biles ([tbiles2@washcoll.edu](mailto:tbiles2@washcoll.edu)), Assistant Dean for Student Engagement and Success. Reports through the CARE system can be anonymous.

<https://washcoll-advocate.symplicity.com/care_report/index.php/pid106850>

**Office Hours**

Weekly Office Hours:

Office hours are times for you to chat with your professor. During this time, you can ask for clarification on material covered in class, ask questions, ask for feedback on a graded assignment, ask for letters of recommendation, or just chat about the course or something else.

**George’s General Store**

George's Free General Store is a free food and personal care pantry open to the entire campus community and located in the Goose Nest within Hodson Hall Commons. George’s General Store is open anytime Hodson is open. Inside is also a full kitchen for general use.

<https://www.washcoll.edu/campus-community/free-store/index.php>

**C.A.R.E.**

The CARE system is here for you. If you have a concern about someone or they have a concern about you, a CARE report may be filled out. Reports can address academic or behavioral concerns; physical, social, or emotional well-being; personal or family-related issues; conflicts that interfere with student success. A cross-disciplinary team of professionals from Washington College reviews the CARE reports and offers support and resources to any individual who may be in need. Reports can be anonymous. Use this link to fill one out to help a friend. <https://washcoll-advocate.symplicity.com/care_report/index.php/pid106850>

**Center for Career Development**

The Center for Career Development offers a wide range of resources, assessments, and services to support students with career exploration and self-discovery. Career Center staff facilitate workshops and programs that help students identify interests, select majors, and gain marketable skills through experiential learning opportunities. In addition to counseling and coaching, career advisors provide assistance with the graduate and professional school application process, résumé development, interviewing, professional etiquette, and networking strategies. Students are encouraged to meet with coaches to define goals and develop an individualized plan that will help to position them for a lifetime of professional success. Participation in the First Year Career Awareness Program is required of all first-year students.

[**Technology Support – Help Desk**](https://www.washcoll.edu/people_departments/offices/helpdesk/index.php)

The HelpDesk troubleshoots and repairs software-related computer problems and much more.

Call 410-778-**7777**,email [helpdesk@washcoll.edu](mailto:helpdesk@washcoll.edu) or visit us in the Smith basement.

**Extended Absence**

Students may take a temporary leave of absence from the College during the semester when medical or personal emergency circumstances require that they be away from campus. This may include extended illness, unexpected emergency surgery, mental health crisis, injury, personal emergency circumstances or bereavement. The student must contact the Provost’s Office to discuss the leave request.

**International Students**

The Global Education Office (GEO) encourages and facilitates international interactions and experiences for Washington College students, and offers a full range of services for both international exchange students and international matriculated students. If you are an international student and need support, please email [geo@washcoll.edu](mailto:geo@washcoll.edu), or call 410-810-7100

**Financial Aid**

If you have questions about financial aid, your scholarships, or are worried about paying for college, contact your financial aid counselor, found on Self Service in the financial aid section. You can also email fa\_office@washcoll.edu, call 410-778-7214, or come to the third floor of the Casey Academic Center.